

REAP CEP Review Committee Meeting Minutes

June 4, 2008, 1 pm

Minutes by Susan Salterberg

Board Members Attending:

Vern Fish
Kathy McKee
Anita O'Gara
Linda Zaletel

CEP Monitor Attending:

Susan Salterberg

Others Attending:

Linda Kinman, Des Moines Water Works
Robert J. Behnkendorf, ISU Extension, Palo Alto County
Angie Auel, Diagonal Community School/Ringgold County
Meredith Borchardt, Trees Forever
Barbara Ehlers, eii, UNI
Carl Bollwinkel, eii, UNI
Barb Bonnett, eii, UNI
Jamie Benning, ISU
Mahdi Al-Kaisi, ISU
Brend Daly, ISU-Center for Excellence in Arts and Humanities
Clark Wolf, ISU
Sandra Norvell, ISU- Center for Excellence in Arts and Humanities
Amy Johannsen, Partners of Scott County Watersheds
Gail Barels, ICEC
Barbara Schroeder, Winneshiek County Conservation
James Romer, Iowa Master Gardener Program
Joe Morris, ISU
Rich Clayton, ISU
John Paulin, Prairie Rivers RC&D
Anne Duncan, Black Hawk CCB
Marcy Seavey, Iowa Academy of Science
Lisa Norris, Metro Arts Alliance of Des Moines
Meg Wall-Wild, Dubuque County Historical Society

- 1) Kathy McKee announced that she would chair the meeting, according to alphabetical order.
- 2) Board members introduced themselves, and noted that Ross Harrison was absent because of another professional obligation.
- 3) Guests/grant applicants introduced themselves.
- 4) Kathy indicated that the Board was beginning to consider Board succession, and how to handle that in the coming years.
- 5) Kathy invited the audience to provide feedback on the electronic submission process. Comments included but were not limited to the following:

- a. The difficulty of combining the Excel budget sheet with Word documents to create one document to email.
- b. The lack of assuredness that a proposal actually makes it through email because of spam filters, etc.

Susan Salterberg will investigate options/improvements for the November 08 grant round.

- 6) Kathy indicated that, since no mini-grants from the Perpetuate a Good Idea grant program were submitted for the May round, there would be a Perpetuate a Good Idea RFP available for the November grant round. Kathy asked Susan Salterberg, grant monitor and assistant for the CEP Board, to explain the amount available through this mini-grant program. Salterberg read from previous Board meeting minutes that the Board's existing policy is to reserve *"\$25,000/year for mini-grants. The Board also ...may elect to use additional REAP CEP funds to award more than \$25,000 of mini-grants, or they may elect to not spend all \$25,000."*
- 7) The REAP CEP Board's next teleconference meeting, which is open to the public, was announced. It will be held July 15 at 1 pm, and those interested in more information should refer to the website or contact Susan Salterberg.
- 8) Grant applications were then discussed as follows:

UNI CEEE Community Reading and Environment. Anita moved to fund this project; Linda seconded. Discussion followed. Motion carried, 3 to 0. Vern abstained from discussion and vote because of potential conflict of interest.

Iowa Academy of Science Project WET Workshops. Linda moved to fund this project; Vern seconded. Discussion followed. Motion carried unanimously.

Winneshiek CCB FIT Environment. Vern moved to fund this project; Linda seconded. Discussion followed. Motion carried unanimously.

Iowa Conservation Education Coalition Winter Solstice. Linda moved to fund this project; Vern seconded. Discussion followed. Motion carried, 3 to 0. Anita abstained from discussion and vote because of conflict of interest.

Anita suggested that, because the next three applications were only tenths of points from one another in scores that they all be discussed before any voting occur. Board members agreed.

Anita moved that they start by discussing UNI CEEE's Roadside Native Communities project. Discussion followed.

Linda moved that they discuss Friends of Hartman Reserve's Mountain Lions project. Discussion followed.

Kathy moved that they discuss Metro Arts Alliance's Green Art Projects. Discussion followed.

Anita then moved that the **Friends of Hartman Reserve Mountain Lion** exhibit be funded. Linda seconded. Motion carried 3-0, with Vern abstaining from the discussion and vote because of conflict of interest.

Linda moved that **UNI's Roadside Native Communities** be funded. Vern seconded. Motion carried unanimously.

Anita moved that **the Metro Arts Alliance Green Arts Projects** be funded. Kathy seconded. Motion carried 3 to 1.

Vern moved to cease discussion of funding more and reserve the remaining approximately \$142,000 for the November CEP grant round. Linda seconded. Motion passed unanimously.

Kathy indicated that a break would be taken. She added that applicants whose proposals were not discussed at the meeting could stay and receive feedback during the next part of the meeting.

After the break, the Board provided feedback and suggestions to several applicants about their proposals.

Anita then motioned to adjourn the meeting; Linda seconded. Motion carried unanimously.